



No.KSU/CAS/02/UGC-Staff/2021-22,

Date: 14.03.2022.

NOTIFICATION

SUB: Promotion under Career Advancement Scheme to the University teachers.

- Ref: 1. UGC No. F.3-1/2009(PS), Dated: 23.09.2009.
2. UGC No.F, 1-2/2016(PS/Amendment), Dated: 11.07.2009.
3. Govt.Order No: 37/UNE/2009, Dated: 24.12.2009.
4. Approval of CAS Statute by His Excellency Hon'ble Chancellor No. ED383/UNE/2017, Dated: 15.02.2019.
5. Decision of the Syndicate as 51st Meeting held on: 13.03.2019.
6. Approval of the Hon'ble Vice Chancellor Para No.07, Date: 05.03.2022.
7. Approval of the Hon'ble Vice Chancellor Para No.13, Date: 11.03.2022.

Applications are invited from the eligible Teachers of Karnataka Samskrit University to different stages of promotion under the “**UGC-Career Advancement Scheme**” as per the UGC norms. Applications should be submitted in **Eight sets** along with relevant enclosures, in the prescribed proforma.

The filled in applications with enclosures supporting the claims if any shall be submitted to the Registrar, Karnataka Samskrit University, Bengaluru on or before **25th March 2022.**

The Prescribed proforma should be downloaded from the University website www.ksu.ac.in.

Registrar (I/C)
KARNATAKA SANSKRIT UNIVERSITY
BANGALURU - 560018

Copy to:

1. All the Dean's of the faculties, KSU, Bengaluru-560018.
2. Finance Officer, KSU, Bengaluru-560018.
3. PS to Hon'ble Vice Chancellor, KSU, Bengaluru-560018.
4. PA to Registrar, KSU, Bengaluru-560018.
5. University website copy.
6. University Notice Board copy.
7. Office copy.



Karnataka Samskrit University
Pampa Mahakavi Road, Chamarajpet, Bangalore-560018.

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**Application form for promotion under Career Advancement Scheme (CAS)
for Assistant Professors [Assistant Professor (Academic Level 10) to Assistant
Professor (Senior Scale/Academic Level 11)] in Karnataka Samskrit University
(As per UGC Regulations 2018)**

Application for promotion from Level_____to Level _____

Name : _____

Designation : _____

Department/ Subject : _____

Notification Reference No._____ **Date:** _____

Period of Assessment for promotion: From_____ **to** _____

PART – A

GENERAL INFORMATION AND ACADEMIC BACKGROUND

1.	Name (in Block Letters)	:	
2.	Current Designation	:	
3.	Date of Birth and Age	:	
4.	Gender	:	
5.	Nationality	:	
6.	Indicate Whether Belongs to (SC/ST/OBC/General/Minority/Differently Abled)	:	
7.	Current Pay Scale & Grade Pay	:	
8.	Date of Appointment	:	
9.	Date of Declaration of Probation	:	
10.	Position, Stage and Grade Pay applied for	:	
11.	Date of Last Promotion, if any	:	
12.	Date of Eligibility for Promotion	:	
13.	Address for correspondence (with Pin Code)	:	
14.	Permanent Address (with Pin Code)	:	
15.	Mobile Telephone Number	:	
16.	Landline Telephone Number (with code)	:	
17.	E-Mail ID	:	
18.	Non-Qualifying Period of Service, unauthorized absence / LWA / Department enquiry / Disciplinary action, etc., if any	:	

19. Academic Qualifications (Graduation onwards):

Qualifications	Name of the Board / University	Year of Passing	% Marks Obtained / CGPA Grade	Division / Class / Grade	subject
High School/ Sec. or equivalent					
Higher Secondary/ P.U.C or equivalent/ Senior Secondary/ Inter or equivalent					
Graduation/ B.A degree / Shastri or equivalent					
Post Graduation/ M.A. degree / Acharya or equivalent					
B.Ed. / Shiksha-Shastri or equivalent					
M.Ed. / Shiksha-Acharya or equivalent					
Any other Qualification					

20. Eligibility Qualifications :**(a) Research Degree(s) :**

Degree	Discipline / Subject (As per UGC – Regulations)	Title of the Thesis / Dissertation	Date of Award with Reg. No.	University
M. Phil.				
Ph.D				
D.Litt				
Other qualifications (if any)				

(a) Minimum Eligibility:

	Discipline / Subject (As per UGC – Regulations)	Date of Qualification	Name of Agency
NET			
SLET / SET			

1. TEACHING/ RESEARCH EXPERIENCE**a. Appointments held prior to joining this institution**

Teaching Experience in College/ University/ School/other level	Name of the College University/Institution	Subject	Status (Permanent /Adahoc/Contract/Guest)	Designation	Pay-Scale/Emoluments/Level	Period From (date)	Period To (date)	Total Experience in Years And Months	Annexure No.

b. Posts held after appointment at this institution:

Name of the Institution	Subject	Status (Permanent /Adahoc/Contract/Guest)	Designation	Pay-Scale/Emoluments/Level	Period From (date)	Period To (date)	Total Experience in Years And Months	Annexure No.

21. Fields of Specialization in the Subject/Disciplines)

22. Details of Orientation/Refresher / Research Methodology/ Training Program/Summer and winter School / Workshops/ QIP/ FIP /FDP etc Course attended: (Attach certificates) (organized by Human Resource Development Center / UGC Academic staff college)

Sr. No	Name of the course	Place	Duration		No. of Days	Name of the Institution where program is conducted
			From	to		
01						
02						
03						

2. Have you ever been arrested or convicted by any Court of Law for any offense or is there any pending prosecution against you in any Court of Law during the assessment period, if so give details.

Yes / No

3. Had there been any disciplinary action against you in your service during the assessment period, if so give details

Yes / No

4. Have you ever been declared to insolvent / bankrupt in the assessment period, if so give details

Yes / No

5. Any other relevant information:

Declaration

I hereby declare that the information/documents enclosed along with this filled in Proforma provided by me are correct and verifiable as per records available with the University, and I have carefully read the relevant provisions relating to promotion under Career Advancement Scheme (CAS) contained in UGC Regulations, 2018 as amended from time to time.

Name & Signature

Place :

Date:

.....

FOR USE BY

Head of the Department

Specific Remarks if any :

Name & Signature

Place :

Date:

.....

PART-B

Brief Note: Based on the teacher's self-assessment, Grading criteria and Scores and or publications. The minimum Grading criteria and scores and or publications required by teachers from this category is different for different levels of promotion. The self- assessment grades, scores and or publications should be based on objectively verifiable records. It shall be finalized by the screening cum evaluation

/ selection committee. University may detail the activities, in case of institutional specificities as required, and adjust the weightage without changing the minimum total scores required.

(As per UGC Regulations 2018, Appendix II, Table 1: Assessment Criteria and Methodology for University Teachers)

A: Teaching, Involvement in the University Students related Activities/ Research Activities*:

Activity 1 : Teaching:(Classes taught includes sessions on tutorials, lab and other teaching related activities) (Give semester-wise details, wherever necessary)

Sr. No	Academic Year	Semester	Teaching			% Claimed by the Candidate	Grading by the Committee	Remarks
			Total Classes (hours) Assigned	Number of Classes (hours) Taught	Teaching= (Number of Classes Taught / Total Classes Assigned) X 100%			
1	Year 1 2018-2019	Odd Sem.						
		Even Sem.						
	Year 2 2019-2020	Odd Sem.						
		Even Sem.						
	Year 3 2020-2021	Odd Sem.						
		Even Sem.						
	Year 4 2021-2022	Odd Sem.						
		Even Sem.						
		Even Sem.						

Activity 2 : Involvement in Students related Activities / Research Activities:

Sr. No	Activity	No of activities					Grading By Committee			
		Year 1	Year 2	Year 3	Year 4		Year 1	Year 2	Year 3	Year 4
a.	Administrative responsibilities such as Head, Chairperson/ Dean/ Director/ Co-ordinator, Warden etc.									
b.	Examination and evaluation duties assigned by the Department/School / university or attending the examination paper evaluation.									
c.	Student related co-curricular, extension and field based activities such as student clubs, career / student counselling, study visits, student seminars and other events, cultural, sports, NCC, NSS and community services.									
d.	Organising seminars/ conferences/ workshops, other Department/ School / /university activities.									
e.	Evidence of actively involved in guiding Ph.D students.									
f.	Conducting minor or major research project sponsored by national or international agencies.									
g.	At least one single or joint publication in peer reviewed or UGC list of Journals.									
Total Number of Activities										

* Should be claimed by the applicant with supporting documents.

Calculating Academic/Research Score
(Total Assessment Period as per Part-B of the application year wise)

Table 2: Methodology for University and College Teachers for calculating Academic/Research Score.

Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and Acknowledgments for patent filing and approval letters, students' Ph. D. award letter, etc.,

S.No.	Academic/Research Activity	Research Score	API Score claimed for the year by the Applicant (mention year)	API Score claimed by the Applicant	API Score evaluated by the Scrutiny Committee (Not to be filled by the Applicant)
1.	Research Papers in Peer-Reviewed or UGC listed Journals	10 per paper			
		Total (1.)			
2.	Publications (other than Research papers)				
	a. Books authored which are published by;				
	International publishers	12			
	National publishers	10			
	Chapter in Edited Book	05			
	Editor of Book by International Publisher	10			
	Editor of Book by National Publisher	08			
	b. Translation works in Indian and Foreign Languages by qualified faculties				
	Chapter or research paper	03			
	Book	08			
		Total (2.)			
3.	Creation if ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula				
	a. Development of Innovative pedagogy	05			

	b. Design of new curricula and courses	02 per curricular/course			
c. MOOCs					
	Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit)	20			
	MOOCs (developed in 4 quadrants) per module/lecture	05			
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02			
	Course coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 02 marks/credit)	08			
d. E-Content					
	Development of e-content in 4 quadrants for a complete course/e-course	12			
	e-content (developed in 4 quadrants) per module	05			
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02			
	Editor of e-content for complete course/paper/e-book	10			
		Total (3.)			
4.	a. Research guidance				
	Ph.D.	10 per degree awarded 05 per thesis submitted			
	M. Phil./P.G dissertation	02 per degree awarded			
b. Research Projects Completed					
	More than 10 lakhs	10			
	Less than 10 lakhs	05			
c. Research Projects Ongoing					
	More than 10 lakhs	05			

	Less than 10 lakhs	02			
	d. Consultancy	03			
		Total (4.)			
5.	a. Patents				
	International	10			
	National	07			
	b. *Policy document (Submitted to an International body/organization like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)				
	International	10			
	National	07			
	State	04			
	c. Awards/Fellowship				
	International	07			

	National	05			
		Total (5.)			
6.	*Invited lectures/ Resource Person/paper presentation in Seminars/ Conference/ Full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)				
	International (Abroad)	07			
	International (within country)	05			
	National	03			
	State/University	02			
		Total (6.)			
		Total (1+2+3+4+5+6)			

The Research score for research papers would be augmented as follows:

Peer Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuters list) :

Paper in refereed journals without impact factor - 5 points

Paper with impact factor less than 1 - 10 points

Paper with impact factor between 1 and 2 - 15 points

Paper with impact factor between 2 and 5 - 20 points

Paper with impact factor between 5 and 10 - 25 points

Paper with impact factor >10 - 30 points

Two authors: 70% of total value of publication for each author.

More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-Investigator would get 50% each.

Note:

Paper presented if part of edited book or proceeding than it can be claimed only once.

For joint supervision of research students, the formula shall be 70% of the total score for Supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.

*For the purpose of calculating research score of the teacher, the combined research score from the categories of 5(b).

Policy Document and 6. Invited lectures/Resource person/Paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

The research score shall be from the minimum of three categories out of six categories.

I hereby declare that the information / documents provided by me are correct to the best of my knowledge and belief and verifiable, and I have carefully read the relevant provisions relating to promotion under Career Advancement Scheme (CAS) contained in UGC Regulations, 2018 as amended from time to time.

Place :

Signature :

Date :

Name and Designation: